

2021 Knoxville-Knox County Continuum of Care (TN-502)

Timeline and Deadlines

August 30, 2021

(Updated October 11, 2021)

The US Department of Housing and Urban Development has released its 2021 Continuum of Care Notice of Funding Opportunity (CoC NOFO), which is a nation-wide competition for funding to support certain homeless-related housing, services and other related resources. Cities and localized regions across the country form collaborative “Continuum of Care” bodies to facilitate coordinated applications for this funding. Knoxville and Knox County Tennessee have one such CoC body, in the form of the Knoxville-Knox County Coalition for the Homeless. The City of Knoxville’s Office on Homelessness has been designated as this CoC’s “Collaborative Applicant” for the purposes of directly coordinating the application submission process.

HUD’s 2021 CoC NOFO includes deadlines for submitting a collaborative application package as well as other procedural deadlines required to carry out the collaborative process prior to the final submission deadline. The Knoxville-Knox County CoC will seek to meet or exceed HUD’s required deadlines in order to carry out an open and fair application process. The Knoxville Knox County CoC’s 2021 timeline will therefore include local deadlines that may occur **before** HUD’s required deadlines. Applicants seeking inclusion in the 2021 Knoxville-Knox County CoC Collaborative Application will be required to meet the local process timelines and deadlines. Those dates, along with information and requirements for participating in the CoC application process will be published on the City of Knoxville’s Office on Homelessness webpage (www.knoxvilletn.gov/homelessness), and will also be shared via email and other means of notice.

All potential applicants must refer to HUD’s CoC NOFO and related information to understand the programs, process, and to access the online application. These rules and regulations are very specific and fairly complicated. Do not wait until the last minute to review and understand these rules. Although the local Collaborative Applicant (listed below) is available to help with this process, ***it is the responsibility of each project applicant to review and fully understand these program rules and regulations.*** <https://www.hudexchange.info/programs/e-snaps/fy-2021-coc-program-nofa-coc-program-competition/>.

Knoxville/Knox County’s anticipated “Preliminary Pro Rata Need”: \$1,901,261. This is the total funding amount that HUD anticipates could be sought for funding in Knoxville-Knox County, Tennessee. Of that, **\$1,419,125** is anticipated to be sought for renewal of current, existing CoC projects in Knoxville-Knox County, Tennessee.

Although most CoC funding is generally expected to be used to renew existing programs, there are some competitive opportunities to win funding for new programs. The details of how these opportunities are awarded can be found in HUD’s CoC regulations and in the 2021 HUD CoC funding announcement available at the link above. We have attempted to summarize those opportunities as they impact our local process here, with the understanding that HUD’s information is where the rules are set.

A listing of potential opportunities for funding under this CoC has been posted in a 2021 Notice of Funding Opportunity document available at the Office on Homelessness website at www.knoxvilletn.gov/homelessness.

Important Dates and Deadlines

Although the intent is to adhere to the initially-announced timeline and deadlines, ***this CoC reserves the right to add to or make changes to those dates and times*** as may be needed to meet HUD requirements or to otherwise carry out a fair and open process. Such changes will be posted online and notices sent out as appropriate. ***It is the individual agency applicants' responsibility to watch for notices and to check the website regularly to keep up with all deadlines and application process requirements.*** All project applicants are expected to meet all local deadlines for the CoC application process. Although the Collaborative Applicant does not seek to be capricious and arbitrary in conducting this process, a Project Applicant's failure to meet a deadline in this process could result in a lower ranking or elimination from the application package altogether.

All Dates are in 2021

September 10: Any agency interested in seeking funding for CoC "Bonus" funding or the Domestic Violence "Bonus" funding must submit a written expression of intent to apply to Michael Dunthorn with the City of Knoxville Office on Homelessness at mdunthorn@knoxvilletn.gov no later than 5 p.m. EDT on **Friday, September 10, 2021**. This requirement is to assure that the CoC is aware of all potential applicants, so that such applications can be considered as part of a fair and open ranking and review process for inclusion in the Collaborative Application as required by HUD.

October 8: Agency applications are due in e-snaps.

***October 15:** Applicant review questionnaires are due to the Collaborative Applicant.

TBD, mid October: Ranking and Review panel will convene to review agency applications and create a rank-order list of all accepted applications.

On or before November 1: Any applicants not accepted for inclusion in the Collaborative Application package will be notified in writing.

On or before September 9: Draft CoC application will be publicly posted online at www.knoxvilletn.gov/homelessness.

November 9: Knoxville-Knox County CoC intends to submit the final CoC application in e-snaps on or about this target date, ahead of HUD's November 14 deadline. *(Updated to correct a typo originally listing this date as September 9.)*

Questions and Contact

Any questions about this opportunity may be directed to the Collaborative Applicant, Michael Dunthorn of the City of Knoxville's Office on Homelessness at mdunthorn@knoxvilletn.gov or (865) 215-3103.